اعتماد
NCAAA

T6

2020

Annual Program Report

Program Name:	
Qualification Level:	
Department:	
College:	
Institution:	
Academic Year:	
Main Location:	
Branches offering the Program:	• …………………………………………….. • …………………………………………….. • ……………………………………………..

Table of Contents

A. Implementation of Previous Action Plan

Considering the recommendations of previous year annual report, list the planned actions and their status.

Planned Actions	Responsibility of Action	Planned Completion Date	Level of Completion		If Not Completed	
			Completed	Not Completed	Reasons	Proposed Actions
1.						
2.						
3.						
4.						

B. Program Statistics

1. Students Statistics (in the year concerned)

No.	Item	Results
1	Number of students who started the program	
2	Number of students who graduated	
3	Number of students who completed major tracks within the program (if applicable)	
	a.	
	b	
	c.	
4	a. Number of students who completed the program in the minimal time	
5	a. Percentage of students who completed the program in the minimal time (Completion rate)	
6	Number of students who completed an intermediate award specified as an early exit point (if any)	
7	Percentage of students who completed an intermediate award specified as an early exit point (if any)	
Comment on any special or unusual factors that might have affected the completion rates:		

2 . Cohort Analysis of Current Graduate Batch

Student Categories / Years		Total cohort enrollment	Withdrawn	Retained till year end	Not passed	Passed	Passing rate
Three Years Ago	M						
	F						
	Total						
Two Years Ago	M						
	F						
	Total						
Last Year	M						
	F						
	Total						
Current Year	M						
	F						
	Total						

Comments on the results:

* add more rows for further years (if needed)
** attach separate cohort analysis report for each branch

3.Analysis of Program Statistics
(including strengths, areas for improvement, and priorities for improvement)

Strengths :
Areas for Improvement:
Priorities for Improvement:

C. Program Learning Outcomes Assessment

1. Program Learning Outcomes Assessment Results.

#	Program Learning Outcomes	Assessment Methods (Direct and Indirect)	Performance Target	Results
Knowledge and Understanding				
K1				
K2				
K3				
K4				
K..				
Skills				
S1				
S2				
S3				
S4				
S..				
Values				
V1				
V2				
V3				
V4				
V..				
Comments on the Program Learning Outcome Assessment results.				

* Include the results of measured learning outcomes during the year of the report according to the program plan for measuring learning outcomes
** Attach a separate report on the program learning outcomes assessment results for male and female sections and for each branch (if any)

2. Analysis of Program Learning Outcomes Assessment
 (including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :
Areas for Improvement:
Priorities for Improvement:

D. Summary of Course Reports

1. Teaching of Planned Courses / Units
List the courses / units that were planned and not taught during the academic year, indicating the reasons and compensating actions.

Course	Units/Topics	Reasons	Compensating Actions

2. Courses with Variations
List courses with marked variations in results that are stated in the course reports, including: (completion rate, grade distribution, student results, etc.), and giving reasons for these variations and actions taken for improvement.

Course Name &Code	variation	Reasons for variation	Actions taken

3. Result Analysis of Course Reports
(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :
Areas for Improvement:
Priorities for Improvement:

E. Program Activities

1. Student Counseling and Support

Activities Implemented	Brief Description*
Comment on Student Counseling and Support **	

* including action time, number of participants, results and any other statistics.
** including performance evaluation on these activities

2. Professional Development Activities for Faculty and Other Staff

Activities Implemented	Brief Description*
Comment on Professional Development Activities for Faculty and Other Staff **	

* including action time, number of participants, results and any other statistics.
** including performance evaluation on these activities

3. Research and Innovation

Activities Implemented	Brief Description*
**Comment on Research and Innovation **	

* including action time, number of participants, results and any other statistics.
** including performance evaluation on these activities

4. Community Partnership

Activities Implemented	Brief Description*
**Comment on Community Partnership **	

* including action time, number of participants, results and any other statistics.
** including performance evaluation on these activities

5. Analysis of Program Activities
(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

F. Program Evaluation

1. Evaluation of Courses

Course Code	Course Title	Student Evaluation (Yes-No)	Other Evaluations (specify)	Developmental Recommendations

2. Students Evaluation of Program Quality

Evaluation Date :	Number of Participants:
Students Feedback	**Program Response**
Strengths: • • •	
Areas for Improvement:: • •	
Suggestions for improvement: • • •	

* Attach report on the students evaluation of program quality

3. Other Evaluations

(e.g. Evaluations by independent reviewer, program advisory committee, and stakeholders (e.g., faculty members, alumni, and employers)

Evaluation method :	Date:	Number of Participants :
Summary of Evaluator Review		**Program Response**
Strengths: • •		
Points for Improvements:: • •		
Suggestions for improvement • •		

* Attach independent reviewer's report and stakeholders' survey reports (if any)

4. Key Performance Indicators (KPIs)

List the results of the program key performance indicators (including the key performance indicators required by the National Center for Academic Accreditation and evaluation)

No	KPI	Target Benchmark	Actual Value	Internal Benchmark	Analysis	New Target Benchmark
1						
2						
3						
4						
5						
6						
Comments on the Program KPIs and Benchmarks results :						

5. Analysis of Program Evaluation

(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :
Areas for Improvement:
Priorities for Improvement:

G. Difficulties and Challenges Faced Program Management

Difficulties and Challenges	Implications on the Program	Actions Taken

*Internal and external difficulties and challenges

H. Program Improvement Plan

No.	Priorities for Improvement	Actions	Action Responsibility	Date		Achievement Indicators	Target Benchmark
				Start	End		
1							
2							
3							
4							
5							
6							

I. Report Approving Authority

Council / Committee	
Reference No.	
Date	

J. Attachments :

- **A separate cohort analysis report for male and female sections and for each branch**
- **A report on the program learning outcomes assessment results for male and female sections and for each branch (if any)**
- **A report on the students evaluation of program quality**
- **Independent reviewer's report and other survey reports (if any)**